

**Timeline Help Sheet  
for  
State Championships/National Championships/other activities**

*Skaters, Parents, Coaches and Officials: Please use this timeline to help you meet State Championships, State Team, National Championships and additional yearly event requirements.*

**January 1:**

Membership renewals are due on this date each year.

**February 1:**

New season's rules start for Junior and Senior divisions.

**March 31:**

Renewals after this date attract a late fee.

Last day to supply Change of Team forms for last year's synchro team members changing teams or leaving synchro.

**June 1:** If you are planning to compete in State Championships this is the last day:

to complete memberships,

to supply photos,

to arrange POA numbers,

to supply synchro team lists,

to supply Foreign Skater Clearance and Permission applications.

**After June 1:**

New Memberships and Renewals after June 1 may not be considered for State Team inclusion.

**3 weeks before a Test:**

Last day to apply for a Test (exceptions depend on ice time and judge availability).

**One week before published close of entry of a competition interstate:**

Entries must be received by SAISA by this date. Includes National Championships.

**By close of entry of any competition:**

Tests must be passed by this date (exceptions may be arranged at the discretion of the relevant Organising Committee).

**By close of entries of State Championships:**

The above requirements must have been met PLUS skaters must have competed at SA Skate or another qualifying completion approved by the SA Judging panel. This includes synchronized teams.

**By State Championships:**

Synchro Team Alternates must have been assessed by SAISA judges by this date.

**Disney on Ice Pre-show participation:**

Prior to any audition all skaters must have completed:

Membership,

POA,

Photos,

and, Prior to the Dress Rehearsal must have signed the Disney On Ice Agreement.

**Winter Wonderland Performances:**

Prior to inclusion on the SAISA list of eligible skaters supplied to Stars on Ice, all skaters must have completed:

Membership,

POA, and

Photos.

**At least 30 days before entering an event not organized by SAISA/ISA:**

A member must apply to SAISA for a Permit.

## Timeline supplementary information

### Membership:

#### **New Skaters, returning members, officials:**

New skaters must join SAISA and returning members must renew their membership before taking part in Tests, Competitions, Seminars/Camps, the AGM, a competitive synchronized team, Winter Wonderland or Disney On Ice Pre-show. Officials, including judging panelists and club officials must be SAISA members. New skaters are not subject to any late fee.

### Permits:

Skaters must complete a permit form before entering events not organized by SAISA or ISA or not conducted under the rules of ISA. SAISA will consider ISU/ISA Rule 102 and sections in 103 and 104 as well as insurance and other risks when assessing the application.

### Foreign Skaters and Australian residents without Australian Citizenship:

**Clearances:** These skaters must obtain clearances if competing in National Championships. The forms and instructions for synchronized team members are on the ISA website. Other skaters must apply to SAISA. **Test level equivalence:** Foreign-trained skaters must obtain a statement of their test passes from their home country's association and supply that to SAISA. Ice Skating Australia representatives will then certify the equivalent ISA test levels.

### Proof of Age (POA):

All skaters in State and National Championships, Winter Wonderland and Disney On Ice must have a POA number. Skaters must show 2 SAISA officials their original Birth Certificate or Passport. The officials will organize the POA for you. A Test session is a good occasion to do this is, or if that not possible, please email [admin@saisa.org.au](mailto:admin@saisa.org.au) for further options.

### Photographs:

All competitors entering State and National Championships, Winter Wonderland and Disney On Ice must supply a 'head and shoulders' photograph. A plain pose in a passport-style photo taken against a plain white background is required. The photo should be sent to [admin@saisa.org.au](mailto:admin@saisa.org.au) by email as an electronic file (JPG, TIFF or EPS) and the minimum file size should be 300dpi (a JPG of 200Kb or higher). Pairs or Dance couples must also supply a similar plain passport-style head & shoulders photo of the couple taken together.

### Synchronized Teams:

**Skaters:** Membership of SAISA is a requirement when joining a synchronized team at National (ISA) levels: i.e. Adult, Open, Basic or Advanced Novice, Junior or Senior. A POA and a photo are also required. **Foreign Skaters and Australian residents without Australian Citizenship:** see above. **Leaving/not returning to your last year's synchro team:** Last year's skaters not returning to synchronized skating must fill out a Change of Team form and supply a copy of the signed form to SAISA. The 'New Team' part of the form is to be left blank. **Change of Team:** Skaters changing from their last year's team to any other team must fill out these forms and have them signed by both the original team and the new team and supply a copy to SAISA. Skaters changing teams during the year must also complete these forms as soon as the change is made. **Coaches/Team Managers:** Team lists must be supplied to SAISA. A list of names in alphabetical order is needed on request and by the due date of June 1. The skaters on the list must be SAISA members, have a POA and have supplied a photograph. The lists may be amended as needed and the amended list must be supplied to SAISA. **Alternates:** Alternates need to be assessed by members of SA judging panel before State Championships.

### Test Entry:

Skaters must be financial members (ie renewed or taken out a new membership) when applying for an ISA level Test. Aussie Skaters must upgrade their membership to one of the ISA levels (the difference in fee is needed). Skaters will then be insured by SAISA as ISA skaters.

### Competition Entry:

#### **Competitions held Interstate including National Championships:**

Entries must be received by SAISA one week before the published close of entries to allow processing and endorsement time. Where the event organisers require fees and forms to be sent to them directly skaters are still required to send a copy of the entry form to SAISA by this date.

**Competitions held in SA:** Returning members should meet the membership, photo and POA requirements by June 1 and new members by close of entry. Club membership must be completed and the competition forms and fee be received by close of entry.

**SA Championships:** The above requirements for SA Competitions must be met PLUS skaters must have competed at SA Skate or another qualifying completion approved by the SA Judging panel. Alternates in synchronized teams must have been assessed by members of SA judging panel before the Championships.